

# Minutes of the Auxiliary to VFW Post 4051

**Date: January 13, 2024**

**Time: 11:37am**

**Presiding Officer:** Tina Stemen with 11 members present.

The meeting was called to order and the opening ceremonies were conducted according to the ritual.

## **Roll call of Officers:**

**President:** Tina Stemen

**Sr. Vice President:** Denise Garcia - ABSENT

**Jr. Vice President:** Mike Walker

**Secretary/Treasurer:** Rachel Brown

**Chaplain:** Rita Christensen

**Conductor:** Carol Archuleta

**Guard:** Carol Knutson

**Patriotic Instructor:** Carol Knutson

**Trustee #1:** Carol Knutson

**Trustee #2:** Mike Walker

**Trustee #3:** Rita Christensen

**Guests:** NONE

## **Reading and Referring of Petitions for Membership:**

1. ***Linda Marie Shrewsbury***- was presented to the membership - she is joining through her husband and was voted on and approved today.
2. ***Michelle Kiely, Linda Dunahoo, Michael Saunders, and Linda Marie Shrewsbury*** were presented and participated in the member initiation; membership pins were presented to the new members.
3. ***Charlene Cormier*** was absent and am waiting on payment, ***Deb Watts*** - Rachel reached out to Deb and she is still interested in joining, but wanted to wait until after the holiday. She will reach out to her again this month.

**Presentation of Minutes:** Presentation of the minutes from the November 2023 meeting will stand approved as read. No minutes for the month of December - we did not have a meeting due to the weather.

**Communications:**

1. Rachel Brown read the most recent Action Corps weekly to the membership.
2. Email from Rena Cales - regarding the PP/VOD & Teacher of the Year District 5 Banquet that will take place at VFW Post 3917 - Security on January 13, 2024 @ 5:30pm. Please email Rena Cales to RSVP.
3. Received a postcard from Family Life Center.

**Presentations of Treasurer's report (previous month):**

**\*Please note all checks may not have cleared\***

**General Fund: Balance last report: \$9,471.49**

**Deposits: \$66.00**

**Disbursements: \$130.00**

**Ending Balance: \$9,407.49**

**Savings Account: Beginning Balance: \$4,829.82**

**Interest: .61**

**Ending Balance: \$4,830.43**

**Games Fund: Beginning balance: \$2,342.09**

**Deposits: \$0.00**

**Disbursements: \$0.00**

**Ending Balance: \$2,342.09**

**Presentation of Bills:**

1. Rita Christensen - reimbursement - Bingo License Renewal in the amount of \$100.00
2. Tina Stemen - reimbursement - THI Dinner in the amount of \$33.65. Carol Knutson made a motion to reimburse Rita Christensen \$29.56 and Tina Stemen \$33.65, seconded by Joy Mavity - motion carried.

**Committees**

**Program Chairman**

**Americanism:**

Carol Knutson

**Buddy Poppy/National Home:**

Denise Garcia

**Chaplain's Report:**

Rita Christensen

Rita sent a sympathy card for the family of Leroy - JoAnn Ludicke; she sent a thank you note to Patricia Hanes for the \$100 donation she sent on behalf of her mother, who was a Past President of the Auxiliary and her father who was a Past Commander of the Post. She reported on a life member that passed away, Clarise Gunther. She reported on Phyllis Kauffman who has moved to a nursing home in Denver; however, Rachel checked the information in Malta and it shows this member as deceased. Rachel will email the Department Secretary for further instructions on this specific situation.

**Community Service Report:**

R. Brown/T. Stemen

**Historian/Media Relations:**

Tina Stemen

**Hospital:**

Rita Christensen

**Legislative:**

Rachel Brown

Rachel Brown read the most recent Action Corps weekly to the membership. She continues to forward to members via email.

**Membership & Recruitment:**

Denise Garcia

Membership report: 206 continuous life members, 226-prior member total. Current total 226 - current percentage is 100%, paid percentage 100% as of 01/12/2024.

**Mentoring & Leadership:**

Rita Christensen

**Scholarship:**

Rachel Brown

**Veterans & Family Support:**

Tina Stemen

**Youth Activities (VOD & PP):**

D. Garcia/C. Knutson

**Dept. President's Special Project:**

Carol Archuleta

**Audit Report**

Trustees (Quarterly)

### **Unfinished Business:**

1. Rita Christensen reported that she attempted to reach out to Family Life Services and she was unsuccessful. We will keep trying and she will see if we can help support them with some dinners at some point.

### **New Business:**

1. David Anthony - Commander of the Post informed the Auxiliary that we can sell pull tabs anytime we want during the Friday night dinners as long as someone from the Auxiliary is represented.
2. David Anthony - Commander of the Post also informed the Auxiliary that we can have a Friday during each month to host a dinner. The Auxiliary decided to secure the 3rd Friday of every month so we can get it on the calendar and schedule accordingly. Our first Friday night dinner will be on February 16, 2024.
  - a. The Auxiliary also decided on having an auxiliary member to help in coordinating events and informing the Post of our events - Michelle Kiely is willing to be our Auxiliary Liaison - she will attend the Post's meetings as necessary to inform them of any events we have coming up.
  - b. Joy Mavity agreed to be the lead for the February dinner. We will have Chicken Kiev for the main course, corn, mashed potatoes, salad, roll, dessert and drinks. She will organize time to visit with Art to go over the kitchen procedures, etc.. Members to assist with decorating, preparing and serving the meal. Rachel will assist in creating a flyer and getting it distributed.
3. Are we able to share the quartermaster's office? We will need a secure area to store and lock the pull tabs. We also have a file cabinet in storage that we can ask to have brought to the Post so we can store some of our documentation, etc.. Between Rita and Rachel, they will look for a cabinet that they can utilize to lock up the pull tabs.
4. Rita also mentioned that we will need our own bank or petty cash to get started and those that can assist in selling the pull tabs on Friday evenings will need training on how to fill out the form.

### **Good of the Order:**

- Rachel Brown informed our new members that they will receive the National Auxiliary Newsletter and Magazine digitally to their emails. She also informed them they can access the Auxiliary Podium book via Malta, so they do not have to order one, unless they want to. We hope to hold a "school of instruction" on how to access Malta for the Podium as well as your membership card. She will also assist the new members by signing them up for the Action Corp Weekly alerts.

- Rachel Brown reported that the donations have been completed for the following programs: Health & Happiness, Cancer Aid & Research, Hospital, and the President's Special Project.
- The luncheon that the Past President's had prepared for the December meeting will be held today instead since we had to cancel our last meeting.
- A reminder that the Post is open on Thursdays between 1-3pm if anyone can stop in and assist in any way, please do.

**Closing Ceremonies**

The closing ceremonies were conducted and the meeting was adjourned @ 12:30pm.

**Next meeting date:** February 10, 2024 @ 10:30 at VFW Post 4051

**Snacks for next meeting:** Rachel Brown

Respectfully Submitted,

Rachel Brown

Audited by:

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Minutes approved/corrected as read